Hello Everyone,

Thank you so much for registering for the 2023 Pi Kappa Delta National Comprehensive Tournament – we are so excited to see you Pennsylvania net week! The following email contains important information regarding the following:

1. Title IX Training Verification
2. SpeechWire Account Setup and Activation
3. Extemp Commentary Video Uploads and judging
4. Resume Uploads
5. Congress Docket
6. Student Caucus Reminder
7. Campus Resources and Help Desk
8. Internet
9. Parking

**Title IX Training**

Each team must submit verification that all attendees have completed Title IX Training.These documents must be submitted *prior* to the start of the tournament during the registration period outlined above. Documents will *not be accepted* during the in-person registration period on March 15th. Please submit your verification documentation to pvoight@gustavus.edu

**SpeechWire Account Setup and Activation**

Competitors in Extemp must have active SpeechWire accounts to access draw. Coaches, make sure all competitors have SpeechWire accounts – these should be **created by the coach and not independently by the student** in the SpeechWire system.

View the step-by-step video here: Click on Student Accounts video.

***https://www.speechwire.com/p-video-resources.php***

Also provided is a pdf:

[***https://www.speechwire.com/handbooks/registrationhandbook.pdf***](https://www.speechwire.com/handbooks/registrationhandbook.pdf)

**All judges must also have an activated SpeechWire account to access their electronic ballots. Please ensure all of your judges have activated their account, including your asynchronous judge, prior to the start of the tournament.**

**Extemp Commentary Video Uploads & Judging**

**Events:** ALL submission must be received no later than March 15, 2023 by 12:00pm EST. No late videos will be accepted.

You may upload your video to your choice of viewing platform (i.e. vimeo, youtube, google drive) as long as the permission is set to allow anyone with the link to view the performance. Check out step-by-step instructions of this process here: <https://www.youtube.com/watch?v=9GZkuW3e76w>

\*\*It is the responsibility of the competitors/coaches to ensure all videos are accessible to anyone with the link. We recommend using one of the platforms mentioned above and confirming the accessibility of your link prior to submitting. Tournament staff are unable to replace broken links once the submission deadline has passed.\*\*

**Judging:** If you have not already, schools with entries in Extemp Commentary must designate an asynchronous judge for the tournament. This person will be assigned 1-3 rounds of Extemp Commentary to judge – ballots must be submitted by March 17th at 6:00pm EST. You may utilize one of your onsite judges to meet this requirement; but they will be responsible for completing their asynch rounds *in addition* to their in-person rounds.

**Resume Uploads**

Participants in Interviewing must upload a copy of their resume no later than March 15, 2023 by 12:00pm EST. You may upload your resume to your choice of platform (i.e. dropbox, google drive, one drive) as long as the permission is set to allow anyone with the link to view the performance. Check out step-by-step instructions of this process here: <https://www.youtube.com/watch?v=9GZkuW3e76w>

\*\*It is the responsibility of the competitors/coaches to ensure all resumes are accessible to anyone with the link. We recommend using one of the platforms mentioned above and confirming the accessibility of your link prior to submitting. Tournament staff are unable to replace broken links once the submission deadline has passed.\*\*

**Congress Docket**

The docket for student congress is now available under the files for download section of SpeechWire. Keep in mind that this is merely a collection of legislation and each chamber may choose to reorder the docket as they wish during their sessions.

**Student Caucus**

Students (both undergrad & grad) and our alumnus community are invited to talk with the student National Council members during this caucus to raise issues/awareness/concerns needing redress by PKD. Student councilmember Anja Waugh (anja.waugh@my.simpson.edu) and Grad Student representative John Wallis (JMWallis@fontbonne.edu) will conduct the forum. They will bring those issues under discussion to subsequent National Council meetings.

Students may offer suggestions for the tournament and convention—including format, flow, etc.—and general concerns about the forensic community needing discussion and/or change. This event takes place prior to the beginning of competition. Food will be provided!

The PKD Council will provide lunch to encourage students to attend and participate. Coaches may participate in the concurrent developmental panels/receptions.

**Campus Resources and Help Desk**

**Several information pages have been added to SpeechWire to help you prepare for your time on campus including Internet, Dining, and Parking.**

**A help desk is available to you all weekend as well located on the first floor of the Student Center. You can visit the help desk in-person or contact them via email at** **pkdhelpdesk@gmail.com** **or by phone at 484-401-7568**

**Internet**

All guests will need to log in daily to the Ram-Net Guest Wi-Fi.

### Visitor Account and Wi-Fi Instructions:

* Make sure your wireless adapter is set to dynamically obtain an IP address
* Connect to the wireless network: ***RamNet-Guest***
* Enter credentials:
	+ – Username: ***pkd@wcupa.edu***
	+ – Password: ***96511700***

Account expires: Sunday, March 19, 2023 13:35

**Parking**

Parking is available in “M Lot” located at 817 S. High St. and also with an access located at 821 S. Matlack St.  On the map available under files for download, this area is marked in RED. There are two parts of the lot that are open parking and then a multi-level parking garage.